

OHIO MILITARY RESERVE



Regulation 672-1

DECORATIONS, AWARDS, AND HONORS

Headquarters, Ohio Military Reserve
Assistant Chief of Staff, Personnel, G1
Bldg. 863, Rickenbacker Airport
Columbus, Ohio
43215

15 July 2005

Summary of Changes

The changes noted herein are only those changes of significance or which effect ongoing operations. Changes in terminology, organization or other routine matters are not reflected.

OHMR Regulation 672-1, Decorations, Awards and Honors, dated 15 Jul 05

Paragraph	Change
2-2j	<p>a. The Officer Training Graduate Award may be awarded to any member of the OHMR who, while a member of the OHMR, has successfully completed the Basic Officer Course (BOC), etc.</p> <p>b. A numeral device shall be affixed to ribbon to indicate the completion of specific levels of subsequent courses. The basic level (BOC) is indicated by the basic ribbon; the basic branch level (BBOC) by the numeral 2; the advanced branch level (ABOC) by the numeral 3; the Command & General Staff level by the numeral 4, and the War College level by the numeral 5.</p>
2-2k	<p>a. The NCO Training Graduate Award may be awarded to any member of the OHMR who, while a member of the OHMR, has successfully completed Primary Leadership Development Course (PLDC), etc.</p> <p>b. A numeral device shall be affixed to ribbon to indicate the completion of specific levels of subsequent courses. The primary level (PLDC) is indicated by the basic ribbon; the basic course level (BNCOC) by the numeral 2; advanced course (ANCOC) by the numeral 3; and the senior level course by the numeral 4.</p>

OHMR Regulation 672-1

Headquarters
Ohio Military Reserve
Bldg. 863, Rickenbacker Airport
Columbus, Ohio 43215
15 July 2005

Decorations, Awards and Honors

By Order of the Governor:

Official:



RICHARD B. IOTT
Colonel, Ohio Military Reserve
Assistant Chief of Staff

Applicability. This regulation applies to all components, elements, detachments, units and personnel of the Ohio Military Reserve.

Supplementation. Supplementation of this regulation and establishment of command and local policies award or wear of decorations, awards or honors are prohibited without prior written approval from the Assistant Chief of Staff, Personnel and Administration, OHMR-G1.

Summary. This Regulation sets forth policy and guidance for awarding of Decorations, Awards and Honors to members of the Ohio Military Reserve and other individuals.

Supersedes. This regulation supersedes OHMR Regulation 672-1, dated 01 February 2003.

Suggested Improvements. Suggested improvements which may be considered for this regulation should be forwarded in writing to the proponent agency of this regulation, the Office of the Assistant Chief of Staff, Personnel and Administration, OHMR-G1, Bldg. 863, Rickenbacker Airport, Columbus, Ohio 43215.

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Chapter 1 General

1-1. Purpose. The purpose of this regulation is to establish an awards program so as to provide tangible evidence of public recognition by the State of Ohio for acts of heroism performed and exceptional or outstanding service or achievement rendered by members of the Ohio Military Reserve (OHMR).

1-2. Policy.

a. Decorations are awarded on a restricted and individual basis in recognition of heroic, extraordinary, outstanding and meritorious acts, achievements and services.

b. No more than one decoration will be awarded for the same act, achievement or period of meritorious service except that a decoration may be awarded for an act of heroism performed within the same period for which a meritorious service award has been made or recommended.

c. No decoration shall be awarded or presented to any individual whose entire subsequent to the time of the act, achievement of service shall not have been honorable.

d. Special consideration shall be given to the recognition of outstanding company grade and warrant officers and enlisted personnel whose achievements and services have met the prescribed criteria herein.

e. Service ribbons are awarded generally in recognition of loyal and faithful performance of duty and accomplishments during designated periods of service. Unit commanders and/or custodians of personnel records will administratively award appropriate service ribbons to individuals whenever they meet the criteria prescribed in this regulations.

f. Only one decoration or award will be given to any individual. Except as noted in Section II, all entitlements subsequent to the initial award will be awarded a bronze cluster. When more than one cluster is authorized, they will be arranged in a horizontal row centered in the middle of the ribbon. A silver cluster is worn in lieu of five (5) bronze clusters and is worn to the wear's right of any bronze cluster(s). All clusters are worn with the oak stems to the wearer's right.

g. While no time limitations on awards is prescribed, the award should be made as soon as practicable after it is earned.

h. Unless specifically noted otherwise, decorations or awards may only be awarded for acts or activities which occur subsequent to the adoption of a given decoration or award.

i. An appropriate certificate and citation will be presented as a part of each decoration awarded. Certificates and citations are not presented with service ribbons (awards).

1-3. Definitions.

a. As used in this regulation, the use of the pronouns such as himself, include she, her and herself as appropriate.

b. Heroism. Specific acts of courageous conduct at the risk of his life above and beyond the call of duty or a closely related series of heroic acts performed within a short period of time.

c. Distinguished himself by. A person to have distinguished himself must have, by praiseworthy accomplishment, be set apart from all other persons in the same or similar circumstances. Determination of the distinction requires careful consideration of exactly what is or was expected as the ordinary, routine or customary behavior and accomplishment for the individuals of like rank and experience for the circumstances involved.

d. Duty of responsibility. Duty which, by virtue of the position held, carries a high degree of the responsibility for the successful operation of a major command, activity, agency or project. The discharge of such duty must involve the acceptance and fulfillment of the obligation so as to greatly benefit the interest of the State.

e. Duty of responsibility. Duty which, by virtue of the position held, carries a high degree of the responsibility for the successful operation of a major command, activity, agency or project or which requires the exercise of judgment and decision affecting plans, policies and operations on the lives and well-being of others.

f. Key individual. A person who is occupying a position that is indispensable to an organization, activity, or project.

g. Meritorious achievement. A praiseworthy accomplishment, with an easily discernible beginning and end, carried through to completion. The length of time involved is not a consideration but speed of accomplishment may be a factor in determining the worth of the enterprise.

h. Meritorious service. Praiseworthy execution of duties over a period of time. Service differs from achievement in that service concerns a period of time, while achievement concerns an enterprise having definite beginning and end, but not necessarily connected with a specific period of time.

i. Officer. The word "officer" means "commissioned or warrant officer".

j. Non-commissioned officer. The word "non-commissioned officer" (NCO) shall include the grades Sergeant (E-5) through Sergeant (E-9) and certain designated "specialists".

k. Anniversary year. That period of time commencing with the Date of Entry into the OHMR (Appointment date, see orders) and to the subsequent anniversary date, but not before 01 Jan 83, except as noted herein.

1-4. Authorized Decorations and Awards. Authorized OHMR Decorations and Awards are named in order of precedence in Figure 1.

OHMR Decorations and Awards
in order of precedence

<u>Name</u>	<u>Abbreviation</u>
Decorations	
(1) Medal of Valor	MV
(2) Distinguished Service Medal	DSM
(3) Medal of Merit	MM
(4) Purple Cross Medal	PCM
(5) Lifesaving Medal	LSM
Awards	
(6) Commendation Award	CA
(7) Achievement Award	AA
(8) Search and Rescue Award	SARA
(9) Community Service Award	CSVA
(10) Aid to Civil Authority Award	ACAA
(11) Good Conduct Award	GCA
(12) Longevity Service Award	LSA
(13) Soldier of the Year Award	SYA
(14) Honor Graduate Award	HGA
(15) Officer Training Graduate Award	OTGA
(16) NCO Training Graduate Award	NCOTGA
(17) Basic Entry Level Training Graduate Award	BELTGA
(18) Physical Fitness Award	PFA
(19) Federal Service School Award	FSA
(20) Military Indoctrination Award	MIA
(21) Emergency Service Training Award	ESTA
(22) Volunteer Service Award	VSA
(23) Military Award Readiness	MRA
(24) Recruiting Achievement Award	RAA
(25) Military Proficiency Award	MPA
Unit Awards	
(26) Outstanding Unit Citation Award	OUCA
(27) Commanding General's Meritorious Unit Service Award	MUSA

Figure 1.

Chapter 2

Criteria for Decorations , Awards, and Unit Awards

2-1. Decorations.

a. Medal of Valor. The Medal of Valor may be presented to any member who distinguishes himself by courageous conduct at the *risk of his life*, above and beyond the call of duty, while in the service of the State. This award shall be made only upon clear, convincing and incontestable proof by an affidavit of at least one eyewitness having personal knowledge of the act or deed.

b. Distinguished Service Medal. The Distinguished Service Medal may be presented to any member who distinguishes himself by exceptional meritorious service to the State in a duty of great re-

sponsibility thereby furthering the interest of and promoting the security and welfare of the State.

c. Medal of Merit. The Medal of Merit may be presented to any member any person who, by unselfish and untiring activities in connection with the Ohio Military Reserve, has rendered a distinct service in furthering the interest of and in promoting the security and welfare of the State.).

d. Purple Cross Medal. The Purple Cross Medal may be awarded to any person who, during an authorized Aid to Civil Authorities mission, suffers physical injury, the magnitude of which requires professional medical attention of two occasions (i.e., treatment and follow-up treatment or inspection) in the course of their duties and as a result of their duties which are directly in fulfillment of the mission. The interpretation of "*as a result of their duties which are directly in fulfillment of the mission*" means direct ac-

tivities in support of civilians, not OHMR support activities, and may be illustrated by two examples:

(1) Two persons, while on an authorized ACA mission, are injured. In both cases, the injury was severe enough to require two physician visits. The first, who was struck by a car while directing traffic is eligible for the award while the other, struck by a car while crossing the street to go to lunch, is not.

(2) Two persons, while on an authorized ACA mission, are injured. The first, who suffers a laceration while clearing tornado debris would be eligible for the award while the second, suffering a laceration while unloading a truck to set up the unit's camp site, is not. Although both required stitches and a follow-up visit for inspection and removal, the second individual's activities do not meet the "duties in direct fulfillment" requirement.

e. Lifesaving Medal. The Lifesaving Medal may be awarded to any member of the OHMR who directly renders active assistance to another individual at any time in the form of rescue, first aid, CPR, or other aid, without which the victim would have most likely died or have suffered grievous bodily harm. Persons who are civilian firefighters, police, medical personnel or other similar emergency responders are excluded from receiving this award when the action is performed in connection with their emergency responder responsibilities.

2-2. Awards.

a. Commendation Award. The Commendation Award may be awarded to any commissioned officer, warrant officer or non-commissioned officer who has distinguished himself by meritorious achievement or service which, while lesser than that required for the award Medal of Merit, must nevertheless have been of service to the OHMR and accomplished with distinction. It will be awarded for exemplary behavior, efficiency and fidelity while serving as a member of the OHMR. The Commander's recommendation must be based on his own personal knowledge of the individual and his official record of military achievement or civilian mission support.

b. Achievement Award. The Achievement Award may be awarded to individuals who have distinguished themselves by meritorious achievement or service, which while lesser than that required for the Commendation Award, must nevertheless have been of service to the OHMR and accomplished with distinction that reflects the qualities and values of the OHMR. This award is not presented to general officers.

c. Search and Rescue Award. The Search and Rescue Award may be presented to any member of the OHMR who participates in an *actual emergency* search and rescue mission as a member of the OHMR, either under training duty orders or state active duty orders. Persons who are civilian firefighters, police, medical personnel or other similar emergency responders are excluded from receiving this award when the action is performed in connection with their emergency responder responsibilities.

d. Community Service Award. The Community Service Award may be presented to any member who has made significant contributions to the quality of life in a community, either over a period of time or in some single substantial manner, through their personal involvement, dedication and effort.

e. Aid to Civil Authority Award. The Aid to Civil Authority Award may be presented to any member of the OHMR who participates in an Aid to Civil Authorities (ACA) mission at the direction of Governor.

f. Good Conduct Award. This may be presented to any enlisted person who has demonstrated fidelity through faithful and exact performance of duty, efficiency through capacity to produce desired results, and whose behavior has been such as to deserve emulation. The minimum period of service for consideration for this award is not less than three (3) years of continuous active enlisted service subsequent to 23 May 1949.

g. Longevity Service Award. This may be awarded to any officer for honorable and satisfactory in the OHMR for a continuous period of three (3) years. The years will be on anniversary rather than a calendar year basis subsequent to 23 May 1949.

h. Soldier of the Year Award. The Soldier of the Year Award will be presented annually to a single enlisted or noncommissioned officer member of the OHMR. The individual will be selected from candidates recommended by the Command Sergeant Major of each brigade and Corps HHD. A four person board, appointed by the Corps CSM, and consisting of NCOs in the grade of E-8 or E-9 will interview the candidates, each scoring them in six categories. The candidate with the highest total score will be selected as the most qualified. Presentation of the award will be made during Annual Training. Criteria and points for the award are:

Awards and decorations	5
Physical fitness	5
Military education	10
Duty performance	15
Military bearing, self-confidence and professionalism	<u>20</u>
Possible Total	70

i. Honor Graduate Award. The Honor Graduate Award may be presented to not more than one person in a graduating class of BELT, PLDC, 31B10, BNCOC, ANCOG and BOC. The individual will be selected by the chief course instructor and will be determined by the student's performance, scoring, attitude, military bearing, professionalism, and assistance to others. There is no requirement that this award be made in every graduating class if suitable candidates are not represented. The graduating class must be composed of at least six persons; in classes with less than six graduates a honor graduate will not be selected. This award may be awarded to any person who can provide proof of having achieved Honor Graduate status in any course listed above completed while a member of the OHMR. This award may be

awarded in addition to any other award for the same course of instruction.

j. Officer Training Graduate Award.

(1) The Officer Training Graduate Award may be awarded to any member of the OHMR who, while a member of the OHMR, has successfully completed an officer professional development course. Officer professional development courses are:

- (a) Basic Level – Basic Officer Course (BOC),
- (b) Level 2 – Basic Branch Officer Course (BBOC)
- (c) Level 3 – Advanced Branch Officer Course (ABOC)
- (d) Level 4 – Command & General Staff (C&GS)
- (e) Level 5 – War College (WC)

(2) These courses may be completed either as a resident student at an OHMR or OHARNG school or through correspondence via the Army Institute for Professional Development, or through similar attendance or correspondence programs at another military component school.

(3) A numeral device shall be affixed to ribbon to indicate the completion of specific levels of subsequent courses. The basic level (BOC) is indicated by the plain ribbon; the basic branch level (BBOC) by the numeral 2; the advanced branch level (ABOC) by the numeral 3; the Command & General Staff level (C&GS) by the numeral 4; and the War College level by the numeral 5.

(4) Receipt of this award precludes the awarding of any other award for the same course of study, except the Honor Graduate Award and Federal Service School Award.

(5) Members who have completed officer professional development courses prior to joining the OHMR will not be awarded this award for those courses. However, upon completion of the next appropriate level of training while an OHMR member, soldiers may be awarded the commensurate award.

k. NCO Training Graduate Award.

(1) The NCO Training Graduate Award may be awarded to any member of the OHMR who, while a member of the OHMR, has successfully completed an NCO professional development course. NCO professional development courses are:

- (a) Basic Level - Primary Leadership Development Course (PLDC),
- (b) Level 2 - Basic Non Commissioned Officer course (BNCOC)
- (c) Level 3 - Advanced Non Commissioned Officer Course (ANCOC)
- (d) Level 4 - Command Sergeant Major Course

(2) These courses may be completed either as a resident student at an OHMR or OHARNG school or through correspondence via the Army Institute for Professional Development, or through similar attendance or correspondence programs at another military component school.

(3) A numeral device shall be affixed to ribbon to indicate the completion of specific levels of subsequent courses. The basic level (PLDC) is indicated by the plain ribbon; the basic course level (BNCOC) by the numeral 2; the advanced course (ANCOC) by the numeral 3; and the Command Sergeant Major course by the numeral 4.

(4) Receipt of this award precludes the awarding of any other award for the same course of study, except the Honor Graduate Award and Federal Service School Award.

(5) Consistent with US Army TRADOC policy, the First Sergeant Course is not considered an NCO professional development course. The NCO Training Graduate Award may not be awarded for completion of the First Sergeant Course.

(6) Members who have completed NCO professional development courses prior to joining the OHMR will not be awarded this award for those courses. However, upon completion of the next appropriate level of training while an OHMR member, soldiers may be awarded the commensurate award.

l. Basic Entry Level Training Completion Award. The Basic Entry Level Training Completion Award may be presented to any member of the OHMR upon satisfactory completion of the OHMR basic entry level training requirements. Persons for whom basic entry level training requirements are waived due to previous experience or training will not be awarded this award.

m. Physical Fitness Award. The Physical Fitness Award may be presented to any member of the OHMR who:

(1) maintains a height/weight level of 10% less or lower than the maximum allowable level for their age group as specified in OHMR Regulation 40-1 for a period of one year and

(2) maintains a hip/waist ratio of .95 for males and .80 for females, or less, determined as specified in OHMR Regulation 40-1, for a period of one year and

(3) scores 220 or higher on the Army Physical Fitness Test (APFT) during the year.

Points (1) and (2) above will be verified by a quarterly weigh-in and measurement performed by a responsible NCO or officer in the soldier's chain of command. Point c will be verified by a responsible NCO or officer in the soldier's chain of command by testing at any point during the soldier's year. Verification documents must be submitted with the recommendation for award.

n. Federal Service School Award. The Federal Service School Award may be awarded to any member for the successful completion of any course accomplished as a resident student of at least four (4) days and any U.S. Armed Forces or National Guard Service School, the contents of which will aid the training or full mobilization mission of the OHMR in general, including aid to civil authorities. While not mandatory because there are exceptions, the course should be related to the individual's grade, branch and primary or secondary MOS. Evidence of completion

of such a course, with a minimum of twelve credit hours, is mandatory and it must be in the form of an official diploma or certificate from the service school. This award may be awarded in addition to either the Officer Training Graduate or the NCO Training Graduate provided all requirements of both awards are met.

o. Military Indoctrination Award. The Military Indoctrination Award may be awarded to any member who successfully completes any military indoctrination course including entry level courses appropriate for the individual's grade, branch and primary or secondary MOS. This will be accomplished by correspondence or as a resident student of at least two (2) days at any U.S. Armed Forces, National Guard or Ohio Military Reserve Service School or comparable educational institution. Evidence of completion of such a course with a minimum of 15 credit hours is mandatory and must be in the form of an official diploma, certificate or a letter from an officer or instructor of the institution or organization offering the course. In no case will the Military Indoctrination Award be awarded with the Officer Training Graduate Award or the NCO Training Graduate Award for the same course of study.

p. Emergency Service Training Award. The Emergency Service Training Award may be awarded to any member who has satisfactorily completed any course dealing with military or civilian emergencies by correspondence or as a resident student in a U.S. Armed Forces, National Guard, Ohio Military Reserve Service School or civilian school program. This includes, but is not limited to, areas of planning, coordination, management, or execution and, for example, it includes such areas as CPR courses, American Red Cross First Aid courses, Radiological Monitoring, Riot Control, etc. Evidence of completion of such a course with a minimum of 15 credit hours is mandatory and must be in the form of an official diploma, certificate or letter from and officer or instructor of the institution or organization offering the course.

q. Volunteer Service Award. The Volunteer Service Award may be awarded to any member who has completed a minimum of 100 hours of volunteer service to the OHMR during his anniversary year, exclusive of attendance at drills, staff meetings, ceremonies, and parades. For those personnel who achieve a minimum of 500 hours, the Service Award will have a gold oak leaf attached.

r. Military Readiness Award. The Military Readiness Award may be awarded to any member for 100% attendance at all assigned unit drills, plus annual training, within the anniversary year.

s. Recruiting Achievement Award. The Recruiting Achievement Award may be awarded to any member who recruits five (5) new enlistees or officers within any twelve (12) month period. Certification of the enlistees and appointments will accompany recommendations for the award and a list indicating the names and dates of those enlisted or appointed is required. Re-enlistments *do not* qualify in meeting the criteria for this award.

t. Military Proficiency Award. The Military Proficiency Award may be awarded to any member who has attained a military rating of excellent or superior in the performance of his duties as well as displaying a high level of proficiency. The minimum time required is one year (12 months).

2-3. Unit Awards.

a. Outstanding Unit Citation Award (with Gold Frame). This award is intended to foster unit morale and to provide incentive and esprit de corps by recognizing those units which meet either of the following criteria, or those organizations which meet the criteria in paragraph (2):

(1) Service: Maintain an average unit training assembly attendance of 90% or better for eight (8) or more of the twelve (12) months of the training year; and to have achieved a rating of satisfactory on the last IG report with no unsatisfactory rating in any sub-areas thereof.

(2) Achievement: Any unit or organization which has distinguished itself through performance of a specific act, the performance of which must have been accomplished in a manner that clearly exceeds that which is normally expected.

(3) Award and Wear. The Outstanding Unit Citation Ribbon (OUCA) is awarded to units or organizations as well as the members of those groups.

(a) When a unit or organization is awarded the OUCA, all current members of that unit or organization are permanently awarded the award. The award order will be maintained in their personnel file and they may continue to wear the award regardless of future unit or organizational assignments.

(b) Persons who were not assigned to the unit or organization when the award was made, but are subsequently assigned to the unit or organization, may wear the award only as long as they are so assigned. No record of the award will appear in their personnel file. Upon transfer out of the unit or organization, they may no longer wear the award.

b. Commanding General's Meritorious Unit Service Award (with Gold Frame). This award may be awarded at the direction of the Commanding General to any unit or organization which the CG determines has made a significant contribution, above and beyond the norm, to the success of the OHMR. This award will include a gold frame and will be worn over the right breast pocket.

(1) Award and Wear. The Commanding General's Meritorious Unit Service Award (MUSA) is awarded to members of units or organizations. When a unit or organization's members are awarded the MUSA, all current members of that unit or organization are permanently awarded the award. The award order will be maintained in their personnel file and they may continue to wear the award regardless of future unit or organizational assignments.

(2) Persons who were not assigned to the unit or organization when the award was made, but

are subsequently assigned to the unit or organization, may not wear the award.

2-4. Qualification.

a. For members to discharge the operational mission of the OHMR in the event of full mobilization by the Governor, instruction or training will be required for a multitude of situations and specialties (MOS), some of which may be beyond current experience or imagination. Therefore, any doubt as to the applicability of the training to qualify for the above ribbons should be resolved in favor of the recipient. However, HQOHMR will closely monitor all ribbons awarded to preclude obvious deviations from the intent herein and provide guidance for future awards of these training ribbons.

b. Any questions relating to the qualifications for any of the above decorations or awards should be directed informally to the Assistant Chief of Staff, Personnel and Administration (G1), HQOHMR. Differences of opinion or disputes relating to the above decorations or awards will be resolved for the Commander, OHMR, by the Chief of Staff or his Deputy and that decision will be final.

Chapter 3 Recommendations and Approval Authority

3-1. General. It is the responsibility and privilege of every individual having personal knowledge of an act, achievement or service believed to warrant a decoration or an award to submit a formal recommendation for appropriate consideration. No decoration or award may be worn unless approved and an order for its award has been issued by the proper authority. Persons violating this provision will be disciplined according to the violation, up to and including involuntary separation.

3-2. Approval authority.

a. The Adjutant General of Ohio or his designated representative is the approving authority for the following decorations:

- (1) Medal of Valor
- (2) Distinguished Service Medal

b. The Commander, OHMR, is the approving authority for the following awards:

- (1) Medal of Merit
- (2) Purple Cross Medal
- (3) Lifesaving Medal
- (4) Commendation Award
- (5) Outstanding Unit Citation Award
- (6) CG Meritorious Unit Service Award

c. Brigade commanders are the approving authority within their commands, and the Chief of Staff is the approving authority for HHD, Corps, for all awards not listed in paragraphs 3-2a and 3-2b above.

3-3. Recommendation for decoration.

a. Recommendations of all decorations will be on OHMR Form 638 (RECOMMENDATION FOR

DECORATION), documentation attached and be forwarded through command channels to HQOHMR, where it will be presented to an Awards Board created herein for appropriate recommendation to the Commander, OHMR, for completion of the final approval process. While each intermediate command will either recommend "approval" or "disapproval" over his signature he does not have authority to disapprove decorations or awards and this authority will not be delegated. Letters of transmittal will not be prepared as they defeat the purpose of the Form 638.

b. A separate recommendation will be submitted for each proposed award of a decoration and only one proposed recipient will be named in the OHMR Form 638.

c. All recommendations for decorations must be received at least ninety (90) days prior to the desired date of presentation.

3-4. Decorations Board. An Awards Board of field grade officers will be assembled as needed at the direction of the G1 to review all recommendations for decorations prior to the recommendation being forwarded to the Commander, OHMR for the final approval process. While the orders appointing such a board may contain a number of officers, a quorum shall require only three (3) officers. In unusual circumstances, the board may summon individuals, including the recipient, to appear in person before the board. The oral deliberations of the Awards Board are confidential and except for their written "approval" or "disapproval", they will not be in writing or disclosed.

3-5. Recommendation for award.

a. All recommendations for awards will be prepared in memorandum format and a copy of the recommendation memorandum will be placed in the temporary section of the individual's local personnel records (MPRJ). A separate recommendation will be submitted for each proposed award (ribbon) but multiple recipients may be named on each memorandum.

b. All recommendations for awards must be received at least thirty (30) days prior to the desired date of presentation.

3-6. Processing and announcement.

a. Recommendations will be forwarded through channels to the brigade S-1.

b. The S-1 will immediately forward those recommendations requiring higher authority (refer to paragraphs 3-2a and 3-2b above) to OHMR-G1.

c. Brigade level awards will be certified by the brigade S-1 and submitted to the brigade commander for approval.

d. Award recommendations for members of HHD, Corps, will be forwarded to OHMR-G1 for certification and forwarding to either higher authority or the Chief of Staff, as required in paragraph 3-2 above.

e. After approval, the original recommendation will be retained by the approval authority. The

approving authority will issue permanent orders, forwarding a copy to the recipient's unit personnel manager. The recommendation filed in the temporary section of the MPRJ will be removed and attached to the permanent order which will be filed in the permanent section of the MPRJ.

f. If a recommendation is disapproved, the recommendation will be endorsed with the reason and/or authority for disapproval and returned to the individual's unit personnel manager. The recommendation filed in the temporary section of the MPRJ will be removed, destroyed, and the disapproval endorsed recommendation will be filed in the permanent section of the MPRJ.

g. Quarterly, all approval authorities will forward to OHMR-G1 copies of all recommendations which have been acted upon, all relative documentation and all award announcement orders issued during the preceding quarter.

Chapter 4 Presentation of Decorations, Awards and Unit Awards

4-1. Decorations. The Medal of Valor shall be presented by the Governor and the Award of Merit may be presented by the Governor or the Adjutant General or a General Officer designated by him and the Commander of the OHMR in the name of the Governor. All decorations will be presented at an appropriate ceremony or will be forwarded with ribbon and certificates to the individual's unit commander with a letter of transmittal.

4-2. Awards and Unit Awards. All awards and unit awards may be presented by the Commander, OHMR, Chief of Staff, Brigade Commanders or Battalion Commanders, in the name of the Commander, OHMR. Any officer may present awards for which he has final approval authority. All awards will be presented at an appropriate ceremony or will be forwarded with ribbon to the individual's unit personnel manager.

4-3. Issuance of medal, ribbon or device.

a. Decorations. One medal and one ribbon, or one device, will be issued with each decoration order from stocks maintained by the award authority.

b. Awards. One ribbon or one device will be issued with each award order from stocks maintained by the award authority.

4-4. Procurement of medals, ribbons and devices.

a. Medals. Full size medals for decorations only will be ordered by the G4 Section and maintained in stock to meet the needs anticipated by the G1 Section.

b. Ribbons. Ribbons for decorations and awards will be ordered by the G4 Section and maintained in stock to meet the needs anticipated by the G1 Section. Quantities of ribbons anticipated to be needed each quarter by local award authorities will be

ordered from OHMR-G1 by memorandum or voice message. Local award authorities are not authorized to issue or sell replacement or duplicate ribbons; all supplemental ribbons must be purchased by individuals through the OHMR-G1 office or its designate.

c. Medals for awards. Medals for awards are authorized for wear in accordance with the provisions of Regulation 670-1, Wear and Appearance of Uniforms and Insignia, and its counterpart, AR 670-1. Medals for awards will not be procured for or sold to personnel except at the direction of the Commander, OHMR.

d. Miniature medals. Miniature medals for decorations and awards are authorized for wear in accordance with the provisions of Regulation 670-1, Wear and Appearance of Uniforms and Insignia, and its counterpart, AR 670-1. Miniature medals for will not be procured for or sold to personnel except at the direction of the Commander, OHMR.

e. Devices. Devices will be ordered by the G4 Section and maintained in stock to meet the needs anticipated by the G1 Section. Quantities of device anticipated to be needed each quarter by local award authorities will be ordered from OHMR-G1 by memorandum or voice message. Local award authorities are not authorized to issue or sell replacement or duplicate devices; all supplemental ribbons must be purchased by individuals through the OHMR-G1 office or its designate or commercial outlets.

Chapter 5 Miscellaneous Awards and Honors

5-1. Shoulder Cords.

a. Shoulder cords of military pattern (braided and without pendants) of the following colors will be awarded to personnel who have met the following criteria:

(1) Green/Golden Yellow - completion of the US Army 31B10 School, Phase I, in prior service; as a resident student or a through a USARF school. This course is not available by correspondence. Completion of BELT is also required unless individual has completed such training during prior service and requirement has been waived in accordance with OHMR policy. Individual must also hold a valid Ohio driver's license.

(2) Crimson/Yellow - completion of OHMR 31B10 requirements as specified in Corps SOP 204.00 through attendance at an OHMR 31B school. Completion of BELT is also required unless individual has completed such training during prior service and requirement has been waived in accordance with OHMR policy. Individual must also hold a valid Ohio driver's license.

b. Documentation of the completion of the training and eligibility requirements specified above which is filed in the Military Personnel Records Jacket (MPRJ) or Individual Training Record Jacket (ITRJ) constitutes authority to wear the appropriate cord.

c. Shoulder cords are readily available on the market through various uniform and military outfitters. Individuals will acquire cords at their own expense.

5-2. QRST (Quick Response Security Training Team) tab. This tab will be awarded to persons meeting the requirements of OHMR SOP 405.00 or its successor. It will be embroidered in the traditional military police colors; the background will be green with the lettering and border golden yellow. Lettering will read QRST TEAM. (see Figure 2).



Figure 2.

5-3. Berets.

NOTE: Authorization for the wear of berets is temporarily suspended by the Commander, OHMR, until further notice.

a. Although the wear of berets (either dark blue or olive drab only) as an award has been permitted as a matter of practice in the past and officially under OHMR Policy 98-02 since 10 Oct 98, there is currently no Corps-wide standard of criteria for earning the beret. Until such a standard is devised, organizations may continue to award berets under their own, historically established criteria.

b. Berets may be worn with any authorized uniform. However, the beret is considered an item of individual wear and, for the sake of uniformity, may not be worn in any unit or Corps formation.

c. The wear with the OHMR uniform of any beret awarded while serving in the U.S. Armed Forces, or any other organization, is prohibited.

5-4. Letters of Commendation/Achievement. Local commanders and Chief of Staff sections may, and are encouraged to, recognize individual acts not meriting a decoration or an award through the issuance, publication and presentation of appropriate Letters of Commendation or Achievement over the personal signature of the Commander or Chief of Staff. The original will be given to the individual, one copy will be forwarded to HQOHMR, and one copy will be placed in the individual's personnel records jacket.

5-5. Certificates of Appreciation. (Military) An OHMR Certificate of Appreciation has been established to recognize individual acts not warranting decorations or awards or to express appreciation to individuals or organizations for outstanding services performed. Certificates will normally be signed by the Commander or Chief of Staff of local OHMR units and will be included as an enclosure to the correspondence described in Paragraph 5-4 above.

5-6. OHMR Golden Crest Award. (Civilian)

a. May be awarded to any organization and/or first-line supervisor who has demonstrated exceptional support of the OHMR member on their employment in connection with the OHMR Employers Support Program.

b. Where first-line supervisors do not meet all the prerequisites enumerated above, a Certificate of Appreciation may be awarded in lieu thereof for this recognition of the faithful and cooperation in the release of employees for OHMR duty and/or training.

c. The OHMR Golden Crest Award and the Certificate of Appreciation will be signed by the Commander, OHMR.

d. The presentation will be made by the Commander, OHMR.

5-7. Wearing of Decorations, Awards and Badges.

a. Only decorations, awards and badges awarded by the United States Armed Forces, the Armed Forces of a friendly ally, the National Guard, the State of Ohio, another State, the Civil Air Patrol, the US Coast Guard Auxiliary, the State Guard Association of the United States (SGAUS), or the Ohio Military Reserve Association (OMRA), may be worn on the uniform by members of the OHMR.

b. If worn, the following order of precedence will apply: United States Armed Forces, the armed forces of a friendly ally, National Guard, State of Ohio, Ohio Military Reserve, other States, the Civil Air Patrol, the US Coast Guard Auxiliary, and SGAUS, OMRA.

c. No other decorations, medals, badges or ribbons may be worn on the uniform by members of the OHMR. An exception may be made for temporary identification or participant badges at public events, if required.

Chapter 6 Auditing Awards

6-1. Auditing of awards.

a. It is the responsibility of the ACS of Personnel and Administration (G1), to randomly audit awards on a regular basis to ensure compliance with all current standards for promotion. A report of audit findings will be submitted to the Commander, OHMR not less than annually.

b. Awards found to have been approved in contradiction to standards, or without sufficient documentation, will be revoked by G1 and the person authorizing the award(s) subject to administrative disciplinary action.

DECORATIONS
IN ORDER OF PRECEDENCE



MEDAL OF VALOR



DISTINGUISHED SERVICE MEDAL



MEDAL OF MERIT



PURPLE CROSS MEDAL



LIFESAVING MEDAL

AWARDS AND UNIT AWARDS
IN ORDER OF PRECEDENCE



COMMENDATION



ACHIEVEMENT



SEARCH AND RESCUE



COMMUNITY SERVICE



AID TO CIVIL AUTHORITY



GOOD CONDUCT



LONGEVITY SERVICE



SOLDIER OF THE YEAR



HONOR GRADUATE



OFFICER TRAINING GRADUATE



NCO TRAINING GRADUATE



BASIC ENTRY LEVEL TRAINING COMPLETION



PHYSICAL FITNESS



FEDERAL SERVICE SCHOOL



MILITARY INDOCTRINATION



EMERGENCY SERVICE TRAINING



VOLUNTEER SERVICE



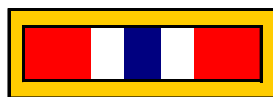
MILITARY READINESS



RECRUITING ACHIEVEMENT



MILITARY PROFICIENCY



OUTSTANDING UNIT CITATION



COMMANDING GENERAL'S MERITORIOUS UNIT SERVICE