

OHIO MILITARY RESERVE
Chief of Staff
Bldg. 863, Rickenbacker Airport
Columbus, Ohio 43215

OHMR-CS

13 Apr 05

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: OHMR Policy 05-01, Requests for Orders for Operational Activities

1. Effective at once, all requests for orders (RFOs) for operational activities which involve interaction with persons, organizations, or agencies outside the OHMR will be submitted to Chief of Operations, OHMR-G3 for review and approval. If approved, the RFO will be forwarded through the Assistant Chief of Staff for review and approval by the Commander, OHMR. If approved, it will then be forwarded to the Adjutant General's Department for final approval.
2. Examples of operational activities which involve interactions outside the OHMR are, but are not limited to, training with or support of civil authorities while in a training status and direct assistance to a civilian organization or agency. RFOs for intra-OHMR activities such as drill date change, school attendance, or additional OHMR duty not on the published training schedule will continue to be sent directly to the Assistant Chief of Staff.
3. All RFOs will be submitted in electronic format (i.e., e-mail). Sufficient lead time – as much as sixty days – is strongly recommended.

FOR THE CHIEF OF STAFF:



RICHARD B. IOTT
Colonel
Assistant Chief of Staff

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