

OHIO MILITARY RESERVE
Deputy Commander, Administration and Support
Camp Perry Training Site, 1000 Lawrence Road
Port Clinton, Ohio 43452-9578

OHMR-DC(AS)

23 Jan 04

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: OHMR Policy 04-01, Interaction with Adjutant General's Department Staff

1. Effective at once, contact with staff or support personnel of the Adjutant General's Office (AGO), except as directed or in the case of extreme extenuating circumstances, is strictly limited to individuals in the following positions:

- a. Commander, OHMR
- b. Deputy Commander, OHMR
- c. Chief of Staff, OHMR
- d. Assistant Chief of Staff, OHMR

2. The purpose of this limitation is constructive, not restrictive, in nature. While interaction and communication between the OHMR and the AGO is important and desirable, experience has shown that too much uncoordinated intercommunication results in an incomplete understanding of the exchange of information for parties. It is better to funnel all contacts through a limited number "portals" so that information can be uniformly distributed within both parties. Persons with questions or information for persons or departments in the AGO should direct their comments to one of the persons identified in paragraph 1 above.

3. The importance of adherence to this policy is underscored by the fact that violations of this policy will not be taken lightly and will be dealt with by punitive administrative action. It is incumbent on all commanders that this policy, in its entirety, be communicated to all personnel.

FOR THE COMMANDER:

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DONALD N. JAFFE
Brigadier General
Deputy Commander, Administration and Support



RICHARD B. IOTT
Lieutenant Colonel
Assistant Chief of Staff

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