

TRANSFER REQUEST

INDIVIDUAL / TYPE OF TRANSFER

NAME _____ LAST FIRST MI	SSN _____	RANK _____	DATE OF REQUEST _____
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ORGANIZATION/UNIT _____	BRANCH _____
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REASON FOR TRANSFER REQUEST _____

- CHANGE OF ASSIGNMENT TO MOBDES LIST
 CHANGE OF UNIT TO RESERVE LIST

(COMPLETE ALL APPLICABLE BLOCKS)

PRESENT UNIT (REQUESTING UNIT) AND DUTY ASSIGNMENT

UNIT _____	LOCATION _____
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DUTY ASSIGNMENT _____	AUTHORITY _____ SIGNATURE
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NEW UNIT AND ASSIGNMENT

UNIT _____	LOCATION _____
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DUTY ASSIGNMENT AND MOSC

1ST ENDORSEMENT (PRESENT UNIT OF ASSIGNMENT)

COMMANDER _____	SSN _____	GRADE _____	BRANCH _____
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REMARKS

ACTION ON TRAHSFER REQUEST

APPROVED DISAPPROVED

_____ DATE OF ACTION AUTHORITY: _____ SIGNATURE

2ND ENDORSEMENT (NEW UNIT OF ASSIGNMENT)

COMMANDER _____	SSN _____	GRADE _____	BRANCH _____
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REMARKS

ACTION ON TRANSFER REQUEST

APPROVED DISAPPROVED

_____ DATE OF ACTION AUTHORITY: _____ SIGNATURE

_____ DATE OF ACTION AUTHORITY: _____ SIGNATURE