

INDEX OF FORMS

updated 25 Aug 07

Note:

E-Forms are documents which are in MSWord or MSeXcel but are formatted so that data may be entered directly on the form and the form may be printed or transmitted. In many cases, if an electronic facsimile signature is not available, they will have to be printed for signature. These may, however, be subject to printer variations if printed. PDF forms are designed to be printed and completed manually. PDF format generally ensures true forms not subject to printer variations. Word/Excel forms are printable (but subject to printer variations) or may be completed electronically and transmitted (entry of data may cause additional lines, columns, or rows to appear and must be carefully monitored). Recommendations for changes, additions, or deletions to this list should be directed to the Assistant Chief of Staff, OHMR.

NUMBER	TITLE	ISSUE DATE	E- FORM	PDF	WORD/EXCEL
****	Index of Forms	01-Apr-06		X	X
****	OHMR Letterhead	****	X	X	X
****	Battalion Call List	****		X	X
****	Brigade Call List	****		X	X
OHMR 1 Front	Report of Strength and Drill Attendance	May 93	x	x	x
OHMR 1 Reverse	Report of Strength and Drill Attendance	May 93	x	x	x
OHMR 1/A	HQ/HHD Sign-In Sheet	May 93	x	x	x
OHMR 1/D	Unit Sign-In Sheet	May 93	x	x	x
OHMR 1/X	Personnel Daily Summary	May 93	x	x	x
OHMR 2	Identification Card	Sep 98	controlled item		
OHMR 3	Payroll Record	Jan 83	x	x	x
OHMR 4	Parental or Guardian Consent for Enlistment	01 Apr 06	x	x	x
OHMR 4 R	Staff Action Request	15 Nov 05	x	x	x
OHMR 5	Dog Tag Order Form	Jan 96	x	x	x
OHMR 6	Duty Roster	Jul 91	x	x	x
OHMR 7	Privacy Act Statement	01 Apr 06	x	x	x
OHMR 8	Promotion Board Evaluation	Jun 04	x	x	x
OHMR 8 (Reverse)	Promotion Board Evaluation	Jun 04	x	x	x
OHMR 13/E	Oath of Enlistment	01 Apr 06	x	x	x
OHMR 13/O	Oath of Office	May 86	x	x	x
OHMR 21-E	Extension of Enlistment	May 86	x	x	x
OHMR 22-3	Request for Waiver	01 Jun 02	x	x	x
OHMR 25	Officer Promotion Recommendation	01 Sep 07	x	x	x
OHMR 26/A	Transfer Request	Jan 98	x	x	x
OHMR 26/B	Request for Transfer to MOBDES	May 93	x	x	x
OHMR 27	Request for Relief and Designation of Commander	May 93	x	x	x
OHMR 30	Enlisted Promotion Recommendation	May 93	x	x	x
OHMR 31A	Application for ID Card	01 Aug 02	x	x	x
OHMR 32	Request for Discharge	May 93	x	x	x
OHMR 45-R	Request for Excused Absence	May 93	x	x	x
OHMR 67-8	Officer Evaluation Report	01 Sep 07	x	x	x
OHMR 88	Medical Examination/Medical History	01 Apr 06	x	x	x
OHMR 89	Proceeding of a Promotion Board	23 Mar 04	x	x	x
OHMR 89 Reverse	Proceeding of a Promotion Board	23 Mar 04	x	x	x
OHMR 91 Front	Operator's Report of Motor Vehicle Accident	May 91	x	x	x
OHMR 91 Reverse	Operator's Report of Motor Vehicle Accident	May 91	x	x	x
OHMR 99A	Training Schedule	22 Feb 95	x	x	x
OHMR 103	Identification Card Ledger	no date		x	x
OHMR 104	Identification Card Issuance Ledger	01 Sep 98	x	x	x
OHMR 105	Identification Card Turn-in Ledger	01 Sep 98	x	x	x
OHMR 173/1	Joint Message Form	May 93	x	x	x

OHMR 200	Transmittal Record	May 93	x	x	x
OHMR 202A	Training Records File Divider	no date		x	x
OHMR 202B	Consolidated Qualification Records File Divider	no date		x	x
OHMR 205	Fax Cover	22 Apr 01		x	x
OHMR 210 front	Decorations and Awards Summary	Apr 03	x	x	x
OHMR 210 reverse	Decorations and Awards Summary	Apr 03	x	x	x
OHMR 214	Separation from Service Record	25 Jun 97		x	x
OHMR 369	Police Record Check	Sep 83	x	x	x
OHMR 500-5	Personal Mobilization Packet Template	01 Jul 95		x	x
OHMR 512 Front	Fingerprint Identification Card	Apr 94		x	x
OHMR 512 Reverse	Fingerprint Identification Card	Apr 94		x	x
OHMR 518 Front	Accident - Identification Card	Oct 88		x	x
OHMR 518 Reverse	Accident - Identification Card	Oct 88		x	x
OHMR 577	Signature Card	Apr 98	x	x	x
OHMR 629	Receipt for Prisoner or Detained Person	Mar 88	x	x	x
OHMR 638 Front	Recommendation for Decoration	01 Sep 02		x	x
OHMR 638 Reverse	Recommendation for Decoration	01 Sep 02		x	x
OHMR 647	Personnel Register	Aug 78	x	x	x
OHMR 701	Locator Cards	15 Apr 06		x	x
OHMR 705	Physical Fitness Test Record	Feb 06		x	x
OHMR 1101	Injury Accident Incident Report	01 May 99	x	x	x
OHMR 1150	Request for Issue or Turn-In	Oct 87	x	x	x
OHMR 1222-R	Routing Slip	Jul 01	x	x	x
OHMR 1297	Temporary Issue Receipt	Jun 88	x	x	x
OHMR 1315-R	Career Counseling Card	Jun 01	x	x	x
OHMR 1315-1-R	Sponsor Program Check List (two pages)	Jun 01	x	x	x
OHMR 1315-2-R Front	Soldier's Responsibility Check List	Jun 01	x	x	x
OHMR 1315-2-R Rev	Soldier's Responsibility Check List	Jun 01	x	x	x
OHMR 1315-3-R	Retention NCO's Sponsorship Log	Oct 01	x	x	x
OHMR 1404	Order of March Worksheet	Apr 94	x	x	x
OHMR 1410	Volunteer Service Hours Record	Apr 92	x	x	x
OHMR 1559-R	Inspector General Action Request	no date		x	x
OHMR 1594	Daily Staff Journal or Duty Officer's Log	May 93	x	x	x
OHMR 1912	Present For Duty Report	May 96	x	x	x
OHMR 1920 Front	Alcoholic Influence Report	May 93		x	x
OHMR 1920 Reverse	Alcoholic Influence Report	May 93		x	x
OHMR 1961	Prospect Sheet (APPLE MD)	01 Apr 06		x	x
OHMR 1963	Accession Worksheet	Oct 01		x	x
OHMR 1964	Enlistment/Appointment Forms Packet Check List	01 Jul 07	x	x	x
OHMR 1966	Record of Basic Data (two pages)	01 Apr 06		x	x
OHMR 1970 Front	Motor Equipment Utilization Record	Apr 81		x	x
OHMR 1970 Reverse	Motor Equipment Utilization Record	Apr 81		x	x
OHMR 1972	Equipment Record of Preventative Maintenance/Service	Sep 02		x	x
OHMR 1996	Tax Withholding Record	Sep 80		x	x
OHMR 2061	Permanent Issue Slip	Oct 97		x	x
OHMR 2062	Hand Receipt/Annex Number	Mar 97		x	x
OHMR 2064	Document Register for Supply Actions	Jan 97	x	x	x
OHMR 2066	Hand Receipt Register	Jan 97	x	x	x
OHMR 2166	NCO Evaluation Report	May 93	x	x	x
OHMR 2202-E	Unit Strength and Training Assessment Report-Enlisted	15 Oct 01	x	x	x
OHMR 2202-O	Unit Strength and Training Assessment Report-Officer	15 Oct 01	x	x	x
OHMR 2202-E-O Rev	USTAR Acronyms (Optional)	15 Oct 01		x	x
OHMR 2245-R	Correspondence Control Record	Jul 01	x	x	x

OHMR 2400	24 Hour Duty Schedule
OHMR 2402	Training Outline
OHMR 2404 front	Equipment Inspection and Maintenance Worksheet
OHMR 2404 reverse	Equipment Inspection and Maintenance Worksheet
OHMR 2407	Training and Evaluation Plan
OHMR 2444	M16A1 Zeroing Target
OHMR 2444-A	M16A2 Zeroing Target
OHMR 2444-B	M4 Carbine Zeroing Target
OHMR 2446	Request for Orders
OHMR 2502	MP Bicycle Operations Checklist
OHMR 2512	Consolidated Correspondence Course Record
OHMR 2627 Front	Record of Article 15 Proceedings
OHMR 2627 Reverse	Record of Article 15 Proceedings
OHMR 2823 Front	Sworn Statement
OHMR 2823 Reverse	Sworn Statement
OHMR 3012	Supplemental Skill Qualification Record
OHMR 3234-R	Inventory Record
OHMR 3294-R	Ration Request/Issue/Turn-In
OHMR 3316A	Detainee Turnover
OHMR 3327	OHMR Physical Inventory of Property
OHMR 3328 Front	Property Record
OHMR 3328 Reverse	Property Record
OHMR 3328-1	Serial/Registration Number Record
OHMR 3349	Physical Profile
OHMR 3349 Reverse	Physical Profile
OHMR 3495	Military Police Radio Log
OHMR 3537	Statement of Service Record
OHMR 3645-1	Clothing and Equipment Record, Individ. Organizational
OHMR 3645-R	Control Record for Dining Facility
OHMR 3749 Front	Equipment Receipt (Exchange Receipt)
OHMR 3749 Reverse	Equipment Receipt (Exchange Receipt)
OHMR 3881 Front	Rights Warning Procedure/Waiver Certificate
OHMR 3881 Reverse	Rights Warning Procedure/Waiver Certificate
OHMR 3946 Front	Traffic Accident Report
OHMR 3946 Reverse	Traffic Accident Report
OHMR 3975	Military Police Report
OHMR 3997	Military Police Desk Blotter
OHMR 4002	Military Police Evidence/Property Tag
OHMR 4004	Message Form
OHMR 4137 Front	Evidence/Property Custody Document
OHMR 4137 Reverse	Evidence/Property Custody Document
OHMR 4302	Target/Scoresheet, Course "C" (reduced for 50 feet)
OHMR 4304 Front	Record Fire Scorecard - Alternate Course "C"
OHMR 4303 Reverse	Record Fire Scorecard - Alternate Course "C"
OHMR 4312	Consolidated Weapon Qualification Record
OHMR 4314	Consolidated Skill Qualification Record
OHMR 4316	Training Milestone Record
OHMR 4316-P	Training Milestone Record (pre-printed)
OHMR 4323	Request for Resident Course Enrollment - OHMR TA
OHMR 4344	Operational Readiness Check Worksheet
OHMR 4355	Emergency Deployment Readiness Exercise Worksheet
OHMR 4552-R	Kitchen Requisition
OHMR 4833	Commander's Report of Disciplinary Action

01 Apr 06	x	x	x
Sep 90	x	x	x
Apr 79		x	x
Apr 79		x	x
Sep 93	x	x	x
Jul 89		x	x
Jul 89		x	x
Oct 02		x	x
15 Oct 04	x	x	x
Apr 96		x	x
Dec 93		x	x
01 Sep 99		x	x
01 Sep 99		x	x
Jul 72		x	x
Jul 72		x	x
Apr 93		x	x
Aug 84	x	x	x
Jan 97		x	x
01 Mar 88		x	x
01 Jan 97		x	x
Jan 97	x	x	x
Jan 97	x	x	x
Jan 97		x	x
Aug 01		x	x
Aug 01		x	x
01 Apr 94	x	x	x
25 Jan 92		x	x
Dec 83	x	x	x
Jan 77	x	x	x
Jan 82	x	x	x
Jan 82	x	x	x
May 88	x	x	x
May 88	x	x	x
Jun 93	x	x	x
Jun 93	x	x	x
May 88	x	x	x
Jan 92	x	x	x
Jul 94	x	x	x
Jan 97	x	x	x
Jul 91		x	x
Jul 91		x	x
Feb 81		x	x
Jun 89		x	x
Jun 89		x	x
Nov 94		x	x
Nov 94		x	x
Nov 94		x	x
Nov 94		x	x
Mar 03	x	x	x
Dec 95	x	x	x
Dec 94	x	x	x
Jan 92	x	x	x
Jan 80	x	x	x

OHMR 4949 Administrative Adjustment Report
 OHMR 5165-R Field Expedient Squad Book
 OHMR 5692-R Ammunition Issue, Consumption and Return Certificate
 OHMR 5913-R Strength And Feeder Report
 OHMR 5914 Additions and Corrections to Personal Infrmtn Recd
 OHMR 5920 Voluntary Registration of Civilian Skills
 OHMR MED-1 Personal Medical Data Form
 4-96-0112 Marksmanship Score/Award Posting

01 Jan 97	x	x	x
Dec 82	x	x	x
May 88	x	x	x
Mar 97		x	x
Jun 02	x	x	x
Feb 03	x	x	x
Sep 00	x	x	x
no date		x	x